

USE OF GENERIC TRAFFIC MANAGEMENT PLANS (TMPs) IN CONJUNCTION WITH MYWORKSITES

NB: Any capacity reduction on a Level 2 road (between 6pm and 6am) requires a Road Space Booking

NB: Any unattended worksite must be recorded in MyWorksites by adding a Layout, Road Space Booking or Site Specific TMP

Prior to considering work, the following conditions must be met:

- Work must comply with any bulletins and all work restrictions issued by RCA
- Contractors must check that work is not on a detour route, either shown in MyWorksites or deployed
- CoPTTM/NZGTTM and current CCC LOP's***** must be adhered to at all times (depending on application)
- Any capacity reduction on a Level 2 Road requires a Road Space Booking (RSB)
- Standard Forward Works Viewer requirements must be met.
- An appropriate Corridor Access Request is required to cover the planned works
- Road Space Booking (RSB) must be submitted on CCC RSB form
- Road Space Booking period must not exceed 14 calendar days (This includes prewarning deployment)
- NB: "Layouts" do not get reviewed by CCC prior to deployment, it is the applicants responsibility to ensure that methodologies are fit for purpose and remain accurately updated at all times

Road Closures and One Way systems

- Deployment of a one way systems require acceptance via a RSB
- Road closure applications require a site specific TMP
- Public notification details must be included in RSB submissions.
- Parking restrictions left unattended require a layout***

*Road space availability check to be documented (can be notation of a phone call or email) if another contractor has road space booked in MyWorksites. If collaboration was able to be reached, and documented, work can proceed if all other conditions are met.

**TIA check does not indicate delays will exceed 5 minutes

***Notification letter/door knock documentation and pre warning sign location/wording diagram must be uploaded into MyWorksites

****Immediately disestablish is defined as taking less than 10 minutes to remove site with no equipment, including signs or machinery, to be left unattended

***** Current CCC LOP's are Temporary Traffic Management Local Operating Procedures Effective 1 October 2021

